



# East Central Synod of Wisconsin

Evangelical Lutheran Church in America  
God's work. Our hands.



To: East Central Synod of Wisconsin  
Assembly Voting Members and Visitors

RE: PRE-PRINT ASSEMBLY MATERIALS

Please, place these pages in a three-ring binder to bring to the Assembly. Updates will be posted as available; please make sure you have current information. Also, please verify with your congregation that your Registration and Meal arrangements have been made. All reservations for rooms should have been made directly with the Red Lion Paper Valley Hotel in Appleton

Assembly registration will be from 7:315-8:500 a.m. (closes promptly at 8:50a) on Friday, May 17<sup>th</sup> at the Fox Cities Exhibition Center connected to the Red Lion Paper Valley via a conjoining walkway. The Assembly will begin at 9:00 a.m. on Friday and 8:30 a.m. on Saturday morning. We expect that the Assembly will end by 3:00 p.m. on Saturday, May 18<sup>th</sup>.

Complimentary breakfast is not provided; The hotel restaurant will be open.

Visitors are invited to take a seat in the designated visitor section, reserving the table seats for voting members. We ask that all be considerate of voting members and congregations that would like to sit together, being flexible to move if that situation should arise.

“We are Church for the Sake of the World” is the theme of this year's Synod Assembly. Bishop Matt Gunter of the Episcopal Diocese of Fond du Lac will preach at opening worship and the music will be provided by the ELCA Glocal team.

The 2019 Synod Assembly offering will be distributed 50% to the ELCA Young Adults in Global Mission and 50% to the Bishop's Resources fund. The Bishop's Resource Fund which assists rostered staff with such needs as individual and family counseling, career counseling, uncovered medical expenses, and other emergency needs.

Synodically Sponsored Event: All are welcome on Thursday, May 16<sup>th</sup> with the theme of God's Story. Our story: Engaging Worship and Culture. The ELCA Glocal team will present led by Sunitha Mortha. They will Engage the participants with by leading us on a journey through the intersections of Worship and Culture. Registration required. Please visit our website for more information.

If you have any questions, please feel free to call  
the synod Office, 920/734-5381.

**“We Are Church for the Sake of the World”  
East Central Synod of Wisconsin  
Synod Assembly – Appleton, WI  
May 17-18, 2019  
AGENDA**

**Thursday Night Event For the Synod – May 16, 2019**

*“God’s Story. Our Story: Engaging Worship & Culture”*

**Red Lion Paper Valley /Fox Cities Exhibition Center**

- 4:30 pm      Registration Red Lion Ballroom**
- 5:00 pm      Dinner - Red Lion Ballroom**
- 6:00 pm      Walk to Exhibition Center for Workshop**
- 6:15 pm      Opening Music Glocal Team Convention Center**
- 7:00 pm      *“God’s Story. Our Story: Engaging Worship & Culture”***  
Presenters: Rev. Sunitha Mortha and the Glocal Musicians/Educators of the ELCA
- 8:00 pm      Closing – Bishop Mansholt**

**Friday, May 17th**

- 7:15 am      Registration Open**
- 8:00 am      Worship & Communion Assist. Meet in Front of Assembly Hall**  
**Assembly Orientation & Guidebook Introduction**
- 8:50 am      Gathering Music – Glocal Musicians**  
**Registration Closed During Worship**
- 9:00 am      Opening Worship – Holy Communion**  
Bishop Gerald Mansholt - Presides  
Bishop Matt Gunter Episcopal Diocese of Fond du Lac – Preaches
- 10:15 am      BREAK**
- 10:35 am      Gathering Music**
- 10:40 am      Welcome, Opening of Assembly, Jennifer Prinz – Portico &**  
**Introductions – Bishop**
- 11:00 am      Accompaniment: The why and how of mission Rev. Sunitha Mortha**
- 11:45 am      Treasurer’s Report & Audit – Dan Evenson**  
*Chaplain: Rev. Karen Jewell-vanBuskirk*
- 12:00 pm      LUNCH in the Red Lion Ballroom**
- 12:55          Gathering Music**
- 1:00 pm      Business – Narrative Budget / Nominations**

- 1:45 pm**      **ELCA Report – Dana Dutcher**, Manager, Impact Data and Reporting, Global Mission
- 2:25 pm**      **Cynthia Halverson**, Lutheran Planned Giving of WI /ELCA Foundation
- 2:40 pm**      **Silence Prior to Worship**
- 2:45 pm**      **Healing Service – Prayer Around the Cross**
- 3:30 pm**      **BREAK**
- 3:45 pm**      *"Reconciliation Through Song & Story"* Glocal Musicians & Educators
- 5:00 pm**      **FREE TIME**
- 6:15 pm**      **Banquet Doors Open in Red Lion Ballroom**
- 6:30 pm**      **Banquet – Assembly Chaplain Karen Jewell-vanBuskirk**

**Saturday, May 18th**

- 8:25 am**      **Prelude Music** Glocal Musicians
- 8:30 am**      **Opening Worship**    Bishop Gerald Mansholt, Presides & Preaches
- 9:00 am**      **Accompaniment & Worldview: Bridges and Barriers**  
Rev. Sunitha Mortha
- 9:45 am**      **BREAK**
- 10:05 am**      **Gathering Music** – Glocal Musicians  
*Chaplain:* Karen Jewell-vanBuskirk Prayer prior to Business Session  
**Business – Bishop's Report / Arise Campaign / Adopt 2019 Budget**
- 11:40**      **Hector Colon – LSS**  
*Chaplain:* Rev. Karen Jewell-vanBuskirk
- 12:00 pm**      **LUNCH – Red Lion Ballroom**
- 12:55 pm**      **Gathering Music** – Glocal Musicians
- 1:00 pm**      **Landing Accompaniment: Reconciling and Restoring Relationships**  
Rev. Sunitha Mortha
- 1:45 pm**      **Business – Elections / Compensation Guidelines / Resolutions**
- 2:45 pm**      **Closing Worship**
- 3:00 pm**      **Assembly Ends**

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## ASSEMBLY RULES AND PROCEDURES

### 1. GENERAL

#### A. Roberts' Rules of Order

To the extent consistent with these rules and procedures, Robert's Rules of Order, latest edition, shall govern the Assembly.

**B. First Meeting**  
A majority of those voting members certified by the Credentials Committee (as set forth in the Credentials Committee Guidelines) shall constitute a quorum.

#### C. Rule Amendments

A two-thirds vote of the Assembly shall be required to amend these rules of procedure.

### 11. AGENDA

#### A. Approval of Agenda

The proposed agenda shall be presented to the Assembly for possible modification and approval as soon as practicable on the first day of the Assembly.

#### B. Modification of Agenda

Once adopted, the agenda may be modified by a majority vote.

#### C. Order of Business

With the consent of the Assembly, the Chair shall have the authority to call items of the business before the Assembly in whatever order the Chair considers most expedient for the conduct of the Assembly business.

#### D. Submission of Last Assembly's Minutes

The minutes from the previous Synod Assembly shall be submitted for approval by the Secretary on the first day of the succeeding Assembly.

### 111. VOTING

#### A. Who May Vote

Only those persons certified by the Credentials Committee shall be voting members. An alternate voting member, once certified, shall be seated if the regular voting member cannot be certified or cannot serve.

#### B. Guests and Advisors

Advisory persons and guests shall be given voice, but not vote during the proceedings of the Assembly.

#### C. Interim Pastors

A pastor serving a congregation on an interim basis may serve as the pastoral voting member from that congregation.

#### D. Floor Nominations

Nominations from the floor may be made for any office by any voting member. Any person so nominated shall have given his or her prior consent to be nominated and shall have expressed a willingness and commitment to serve if elected. Any person so nominated shall meet the

classifications established for the office. All such nominees shall submit a written summary of his or her qualifications at the time of the nomination.

E. Preliminary Ballot

For any office for which a floor nomination has been made, a preliminary ballot shall be created, and shall contain the names of all nominees for such office. If no candidate is elected on the preliminary ballot, the two candidates receiving the largest number of votes cast for the office on the preliminary ballot shall appear on the final ballot.

F. Only Those Present May Vote

Ballots will be accepted only from those voting members who are seated on the Assembly floor. No proxy or absentee voting shall be permitted.

G. Majority Vote Required

To be elected to any office, a candidate must receive a majority of the votes cast for such office on the final ballot.

IV. MOTIONS AND RESOLUTIONS

A. Presentation

All substantive motions and resolutions to be brought before the Assembly shall be presented in writing to the Assembly Secretary at least thirty days in advance of the first day of the Assembly. Substantive motions and resolutions received after the foregoing deadline may be brought before the Assembly, but only at the conclusion of all other Assembly business and only as time may permit.

All motions originating during floor discussion or debate shall be submitted in writing by the mover to the Secretary after the motion is seconded and before action is taken.

B. Referral

All substantive motions and resolutions, regardless of when presented, shall be referred to the Committee for Reference and Counsel.

C. No Substitute Motions

Any resolution moved and seconded shall be considered, debated, and voted upon, unless the Assembly votes to table the resolution or refer it to the Committee for Reference and Counsel. No substitute motions shall be recognized by the Chair, with the exception of properly moved and seconded amendments which alter the resolution but are not tantamount to a motion to defeat.

D. Procedure for Action on Resolutions

A resolution shall be deemed to be moved by its author. If seconded, the resolution shall first be addressed by the Committee for Reference and Counsel, which shall make known its recommendation. In no instance shall the recommendation of the Committee for Reference and Counsel constitute in itself a motion or an amendment to the resolution; rather, action shall be taken only on the resolution itself.

v. DECORUM

A. Speeches Limited



Speeches on business issues before the Assembly shall be limited to three minutes per person; and no person shall speak more than twice on the same question, except by majority consent of the Assembly.

During discussion, a speaker on one side of the question shall be followed by a speaker on the other side. To facilitate alternating speeches, and when requested by the chair, assembly members awaiting recognition at the microphones shall display one of the colored (green, red, white) cards found in their registration packets. The green card is to be used to identify a member who will speak in favor of the pending matter on the floor (i.e., the question that will be voted upon, if there is no further motion of any kind). A red card is to be used to identify a member who wishes to speak against the pending matter. A white card is to be used to identify a member who wishes to offer an amendment to the pending matter, or some other motion that would be in order.

**B. Printed Material**

No printed or written material may be distributed to the Assembly without the prior permission of the Assembly Manager or his/ her designee.

**C. Displays, Exhibits and Sales**

Authorization for setting up displays and exhibits, and for placing posters, placards, and the like, must be obtained in advance from the Assembly Manager or his or her designee. Such authorization may be granted only to entities which are directly affiliated with the Synod or the ELCA or are direct beneficiaries of the synodical or churchwide budget. The sale of goods or services shall not be permitted unless approved in writing by the Assembly Manager.

**D. Taking the Floor**

All voting members who wish to obtain the floor must go to a floor microphone to address the Chair. Once given the floor, the voting member shall begin his or her remarks by stating his or her name; congregation, agency or institution; and town or city.

**E. Seating Area**

All voting members shall sit within the area established by the Assembly Manager or his or her designee, and no person other than a voting member shall enter or remain within the area so established. Exception to this rule may be made by the Assembly Manager.

**F. Issues of Conscience and Concern**

At the discretion of the Synod Council, the agenda of the Assembly may allow up to one hour for the voicing of issues of conscience and concern. Each person speaking shall be allowed five minutes to voice his or her concern. There shall be no response to any speaker nor discussion of any issue following the presentations. Each person desiring to voice a concern must submit his or her name and a brief description of the subject matter to the Synod Office at least five days prior to the first day of the Assembly.

**G. Conduct**

The Assembly shall refrain from applause, shouting, commotion, or any other disruptive or nondecorous conduct during debate or report.