



East Central Synod of Wisconsin

Evangelical Lutheran Church in America

God's work. Our hands.



To: East Central Synod of Wisconsin
Assembly Voting Members and Visitors

RE: **PRE-PRINT ASSEMBLY MATERIALS**

Please, place these pages in a three-ring binder to bring to the Assembly. Updates will be posted as available; please make sure you have current information. **Also, please verify with your congregation that your Registration and Meal arrangements have been made.** All reservations for rooms should have been made directly with the Best Western Premier, 1 N Main Street, Oshkosh.

For hotel guests there is parking at the hotel. For all others, parking is available next to the Convention Center, enter on Ceape street.

Assembly registration will be from 7:30-9:00 a.m. (closes promptly at 9a) on Friday, May 18th at the Oshkosh Convention Center, 2 N. Main St., Oshkosh, 54901. The Assembly will begin at 9:00 a.m. on Friday and 8:30 a.m. on Saturday morning. We expect that the Assembly will end by 3:00 p.m. on Saturday, May 19th.

Complimentary breakfast is not provided; The Ground Round will be open if you'd like to purchase breakfast. There will be coffee and light refreshments at the convention center.

Visitors are invited to take a seat in the designated visitor section, reserving the table seats for voting members. We ask that all be considerate of voting members and congregations that would like to sit together, being flexible to move if that situation should arise.

We are Church Together: Feeding & Equipping Leaders is the theme of this year's Synod Assembly. Presenter will be John Roberto of Vibrant Faith. All music will be done by musicians from within our synod.

The 2018 Synod Assembly offering will be distributed 50% to the Young Adults in Global Mission. The ELCA provides a number of young adults the opportunity to grow in their faith and work hand-in-hand with our global companions through the ELCA's Young Adults in Global Mission program. These volunteers, who range in age from 21 to 29, take the plunge into a life-changing, year-long journey in communities around the world. For more information visit www.elca.org/yagmsupport. The other 50% goes to the **Bishop's Resource Fund** which assists rostered staff with such needs as individual and family counseling, career counseling, uncovered medical expenses, and other emergency needs.

Synodically Sponsored Event: All are welcome on Thursday, May 17th with the theme of **Becoming a Vital and Vibrant Intergenerational Faith Community**. John Roberto will be presenting the faith forming influence of participating in the life of an intergenerational faith community where faith practices are experienced and learned through relationships and experiences. Registration required.

*If you have any questions, please feel free to call
the Synod Office, 920/734-5381.*

**Let our prayers, our songs, and our lives
proclaim the glory of our Risen Lord!**



East Central Synod of Wisconsin 2018 Synod Assembly

Thursday, May 17th

- 10:00 Assembly Set Up
- 4:45 **ESCW Workshop Registration**
- 5:00 Dinner
- 6:00 **“Becoming a Vital & Vibrant Intergenerational Faith Community”**
John Roberto
- 8:45 Closing

Friday, May 18th

- 6:30 Breakfast
- 7:15 – 9:00 Registration at Convention Center
- 9:00 Opening Worship w/ Holy Communion,
Bishop Gerald Mansholt, Presides & Preaches
Opening of the Assembly
- 10:15 Break
- 10:40 Welcome and Introductions
Credentials Report, Adoption of Agenda
- 10:55 **John Roberto “Faith Formation for all the Seasons of Adulthood”**
- 11:35 **Dan Evensen, Treasurer’s Report & Audit**
- 11:50 Lutheran Social Services – Hector Colon
- 12:00 Lunch
- 1:00 Credentials, Budget Presentations,
Nominations and Elections
- 1:55 **ELCA Report – Rev. Chris Boerger, Secretary of the ELCA**
- 2:35 **Healing Service**
- 3:20 Break
- 3:45 Breakouts
- 5:15 Free Time
- 6:15 Banquet

Saturday, May 19th

- 6:30 Breakfast
- 8:30 **Morning Worship**
Rev. Chris Boerger, Preaching
- 9:00 **John Roberto “Discovering and Living One’s Calling”**
- 9:40 Break
- 10:00 Credentials Report
Reimagining Church
Vice President’s Report
Bishop’s Report
- 11:20 2019 Budget
- 11:50 Crossways – Jake Czarnik-Neimeyer
- 12:00 Lunch
- 1:00 **John Roberto “Bringing the Vision to Life in Your Congregation”**
- 1:30 Compensation Guidelines
Resolutions
Other Business
Commissioning of South African
Companion Travelers
Blessings of Youth attending National
Youth Gathering
- 2:45 Closing Worship
Installation of Synod Council Members
Closing of the Assembly
- 3:00 **Go in peace. Serve the Lord**

Future Assembly Dates

May 17th-18th, 2019
Radisson Paper Valley Hotel &
the Fox Cities Exhibition Center

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Future Assembly Dates

May 17-18, 2019 Radisson Paper Valley Hotel & Fox Cities Exhibition Center,
Appleton

Parliamentary Procedure

To accomplish this:	You say:	Interrupt speaker?	Is a second necessary?	Is it debatable?	Can it be amended?	Necessary vote?	Can it be reconsidered?
Introduce business	<i>I move that ...</i>	No	Yes	Yes	Yes	Majority	Yes
Amend a motion	<i>I move to amend the motion by...</i>	No	Yes	Yes (if debatable)	Yes	Majority	Yes
Give further study	<i>I move to refer the matter to committee.</i>	No	Yes	Yes	Yes	Majority	Yes (unless it has gone to committee)
Postpone discussion for stated period of time	<i>I move to postpone discussion until...</i>	No	Yes	Yes	Yes	Majority	Yes
End debate and amendments	<i>I move the previous question.</i>	No	Yes	No	No	2/3	No (unless vote is not taken)
Suspend consideration of an issue temporarily	<i>I move to table the motion.</i>	No	Yes	No	No	Majority	No
Raise a question about noise, etc.	<i>I rise to a question of privilege.</i>	Yes	No	No	No	No vote	No (usually)
Call for an intermission	<i>I move we recess for...</i>	No	Yes	No	Yes	Majority	No
Adjourn the meeting	<i>I move that we adjourn.</i>	No	Yes	No	No	Majority	No
Request information	<i>Point of information</i>	Yes	No	No	No	No vote	No
Reconsider an action	<i>I move to reconsider the vote on...</i>	Yes	Yes	Yes (if motion to reconsider is debatable)	No	Majority	No
Take up a matter previously tabled	<i>I move to take from the table...</i>	No	Yes	No	No	Majority	No
Verify a voice vote by having members stand	<i>I call for a division.</i>	Yes	No	No	No	No vote	No
Vote on a ruling of the chair	<i>I appeal from the chair's decision.</i>	Yes	Yes	Yes	No	Majority	Yes
Protest breach of rules or conduct	<i>I rise to a point of order.</i>	Yes	No	No	No	No vote (unless is unclear)	No
Avoid considering an improper matter	<i>I object to consider action of this motion.</i>	Yes	No	No	No	2/3	Yes (if main motion was not considered)
Suspend rules temporarily	<i>I move to suspend the rules so that...</i>	No	Yes	No	No	2/3	No

ASSEMBLY RULES AND PROCEDURES

I. GENERAL

A. Roberts' Rules of Order

To the extent consistent with these rules and procedures, Robert's Rules of Order, latest edition, shall govern the Assembly.

B. First Meeting

A majority of those voting members certified by the Credentials Committee (as set forth in the Credentials Committee Guidelines) shall constitute a quorum.

C. Rule Amendments

A two-thirds vote of the Assembly shall be required to amend these rules of procedure.

II. AGENDA

A. Approval of Agenda

The proposed agenda shall be presented to the Assembly for possible modification and approval as soon as practicable on the first day of the Assembly.

B. Modification of Agenda

Once adopted, the agenda may be modified by a majority vote.

C. Order of Business

With the consent of the Assembly, the Chair shall have the authority to call items of the business before the Assembly in whatever order the Chair considers most expedient for the conduct of the Assembly business.

D. Submission of Last Assembly's Minutes

The minutes from the previous Synod Assembly shall be submitted for approval by the Secretary on the first day of the succeeding Assembly.

III. VOTING

A. Who May Vote

Only those persons certified by the Credentials Committee shall be voting members. An alternate voting member, once certified, shall be seated if the regular voting member cannot be certified or cannot serve.

B. Guests and Advisors

Advisory persons and guests shall be given voice, but not vote during the proceedings of the Assembly.

C. Interim Pastors

A pastor serving a congregation on an interim basis may serve as the pastoral voting member from that congregation.

D. Floor Nominations

Nominations from the floor may be made for any office by any voting member. Any person so nominated shall have given his or her prior consent to be nominated and shall have expressed a willingness and commitment to serve if elected. Any person so nominated shall meet the

classifications established for the office. All such nominees shall submit a written summary of his or her qualifications at the time of the nomination.

E. Preliminary Ballot

For any office for which a floor nomination has been made, a preliminary ballot shall be created, and shall contain the names of all nominees for such office. If no candidate is elected on the preliminary ballot, the two candidates receiving the largest number of votes cast for the office on the preliminary ballot shall appear on the final ballot.

F. Only Those Present May Vote

Ballots will be accepted only from those voting members who are seated on the Assembly floor. No proxy or absentee voting shall be permitted.

G. Majority Vote Required

To be elected to any office, a candidate must receive a majority of the votes cast for such office on the final ballot.

IV. MOTIONS AND RESOLUTIONS

A. Presentation

All substantive motions and resolutions to be brought before the Assembly shall be presented in writing to the Assembly Secretary at least thirty days in advance of the first day of the Assembly. Substantive motions and resolutions received after the foregoing deadline may be brought before the Assembly, but only at the conclusion of all other Assembly business and only as time may permit.

All motions originating during floor discussion or debate shall be submitted in writing by the mover to the Secretary after the motion is seconded and before action is taken.

B. Referral

All substantive motions and resolutions, regardless of when presented, shall be referred to the Committee for Reference and Counsel.

C. No Substitute Motions

Any resolution moved and seconded shall be considered, debated, and voted upon, unless the Assembly votes to table the resolution or refer it to the Committee for Reference and Counsel. No substitute motions shall be recognized by the Chair, with the exception of properly moved and seconded amendments which alter the resolution but are not tantamount to a motion to defeat.

D. Procedure for Action on Resolutions

A resolution shall be deemed to be moved by its author. If seconded, the resolution shall first be addressed by the Committee for Reference and Counsel, which shall make known its recommendation. In no instance shall the recommendation of the Committee for Reference and Counsel constitute in itself a motion or an amendment to the resolution; rather, action shall be taken only on the resolution itself.

V. DECORUM

A. Speeches Limited

Speeches on business issues before the Assembly shall be limited to three minutes per person; and no person shall speak more than twice on the same question, except by majority consent of the Assembly.

During discussion, a speaker on one side of the question shall be followed by a speaker on the other side. To facilitate alternating speeches, and when requested by the chair, assembly members awaiting recognition at the microphones shall display one of the colored (green, red, white) cards found in their registration packets. The green card is to be used to identify a member who will speak in favor of the pending matter on the floor (i.e., the question that will be voted upon, if there is no further motion of any kind). A red card is to be used to identify a member who wishes to speak against the pending matter. A white card is to be used to identify a member who wishes to offer an amendment to the pending matter, or some other motion that would be in order.

B. Printed Material

No printed or written material may be distributed to the Assembly without the prior permission of the Assembly Manager or his/ her designee.

C. Displays, Exhibits and Sales

Authorization for setting up displays and exhibits, and for placing posters, placards, and the like, must be obtained in advance from the Assembly Manager or his or her designee. Such authorization may be granted only to entities which are directly affiliated with the Synod or the ELCA or are direct beneficiaries of the synodical or churchwide budget. The sale of goods or services shall not be permitted unless approved in writing by the Assembly Manager.

D. Taking the Floor

All voting members who wish to obtain the floor must go to a floor microphone to address the Chair. Once given the floor, the voting member shall begin his or her remarks by stating his or her name; congregation, agency or institution; and town or city.

E. Seating Area

All voting members shall sit within the area established by the Assembly Manager or his or her designee, and no person other than a voting member shall enter or remain within the area so established. Exception to this rule may be made by the Assembly Manager.

F. Issues of Conscience and Concern

At the discretion of the Synod Council, the agenda of the Assembly may allow up to one hour for the voicing of issues of conscience and concern. Each person speaking shall be allowed five minutes to voice his or her concern. There shall be no response to any speaker nor discussion of any issue following the presentations. Each person desiring to voice a concern must submit his or her name and a brief description of the subject matter to the Synod Office at least five days prior to the first day of the Assembly.

G. Conduct

The Assembly shall refrain from applause, shouting, commotion, or any other disruptive or non-decorous conduct during debate or report.