

## Frequently Asked Questions for Congregations

### What is MIF Synod Financial Services?

*The Mission Investment Fund, a financial ministry of the ELCA, is providing comprehensive financial services to your Synod, including the collection of your congregation's monthly mission support contributions. This financial services program offers increased efficiencies for your Synod, as well as online features for your congregation to track your contributions.*

### How does a congregation send gifts to your Synod?

*Gifts to your Synod can be sent two ways:*

- *You may send a check for gifts to the Synod along with a Congregational Remittance form to Mission Investment Fund Synod Financial Services. This Congregational Treasurer's Packet includes Remittance forms and envelopes for your use.*
- *The congregation may also elect to have MIF initiate transfers of funds electronically by ACH from the congregation's checking account. To do so, the congregation must complete and send to MIF Synod Financial Services an Electronic Agreement form, which is included in this Congregational Treasurer's Packet.*

### What should congregations send to MIF Synod Financial Services?

*Congregations should only send checks for gifts along with completed Congregational Remittance forms for gifts to the Synod. These can be mailed to MIF Synod Financial Services in the envelopes provided in this Congregational Treasurer's Packet.*

**Ministry-related correspondence** should be sent to your Synod rather than to MIF Synod Financial Services.

### What should congregations NOT send to MIF Synod Financial Services?

*Congregations **should not send cash** in the mail to MIF Synod Financial Services.*

*Gifts for other organizations that are **not affiliated with the ELCA or the Synod** (such as Habitat for Humanity or your local food pantry) should be mailed directly to those organizations.*

### When will congregations receive statements with details of gifts?

*Monthly Gifts Statements are available online at MIF's secure website [mif.elca.org/sfs](http://mif.elca.org/sfs) and can be downloaded or printed for your records.*

### How does a congregation sign in to the MIF SFS website?

*A unique PIN was provided to each participating congregation at the start of this program in February 2016. Please continue to use that PIN. If your congregation does not have its PIN, please call MIF Synod Financial Services at 877-886-3522 or email us at [mif.sfs@elca.org](mailto:mif.sfs@elca.org).*

**What forms are needed to send gifts to our Synod?**

*A Congregational Remittance form must be sent with gifts to the Synod. Forms are available in this folder and online at [mif.elca.org/sfs](http://mif.elca.org/sfs).*

**Who should the congregation call with questions?**

*Questions related to gifts that your congregation makes to your Synod can be directed to MIF Synod Financial Services at 877-886-3522 or by email to [mif.sfs@elca.org](mailto:mif.sfs@elca.org). Ministry-related questions should be directed to your Synod office.*